Meeting of the High Contracting Parties to the
Convention on Prohibitions or Restrictions on
the Use of Certain Conventional Weapons Which
May Be Deemed to Be Excessively Injurious
or to Have Indiscriminate Effects

2015 Session
Geneva, 12-13 November 2015
Item 14 of the agenda
Preparations for the Fifth Review Conference
of the Convention

Estimated Costs
Fifth Review Conference of the High Contracting Parties to
the Convention on Prohibitions or Restrictions on the Use of
Certain Conventional Weapons Which May Be Deemed to Be
Excessively Injurious or to Have Indiscriminate Effects

Note by the Secretariat

1. The 2015 Meeting of the High Contracting Parties to the Convention on Prohibitions
or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be
Excessively Injurious or to Have Indiscriminate Effects, held in Geneva on 12 and 13
November 2015, decided to convene a five-day Fifth Review Conference of the High
Contracting Parties to the Convention in 2016 on the dates to be decided.

2. This document is submitted pursuant to the above-mentioned decision of the States
Parties and provides estimated costs in the amount of US$700,800 for convening that
meeting. A breakdown of these costs is provided in the attached table.

3. It should be noted that the costs are estimated on the basis of past experience and
anticipated workload. The actual costs will be determined after the closure of the meeting
and completion of related work, with all relevant expenditures recorded in the accounts. At
that time, any adjustments in contributions by the participants sharing the costs will be
determined accordingly.

4. With regard to the financial arrangements, the costs of the meeting will be met by
the States parties to the Convention participating in the meeting in accordance with the
United Nations scale of assessment, adjusted to take into account differences between the
United Nations membership and the participation of States parties in the meeting. States
which are not States parties to the Convention and which accept the invitation to take part
in the meeting will share in the costs to the extent of their respective rates of assessment
under the United Nations scale.

5. Subject to the States Parties' approval of the estimated costs and cost-sharing
formula, assessment notices will be prepared based on the overall estimated costs and
applicable cost-sharing formula. Since the above-mentioned activities shall have no
financial implication for the regular budget of the Organization, States Parties should

13 November 2015
Original: English
proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.
Title of session
Fifth Review Conference of the High Contracting Parties to the Convention on Certain Conventional Weapons (CCW)

Geneva, (5 days) December 2016

<table>
<thead>
<tr>
<th>Conference servicing items</th>
<th>Meeting servicing* $</th>
<th>Pre-session documentation* $</th>
<th>In-session documentation* $</th>
<th>Summary records* $</th>
<th>Post-session documentation* $</th>
<th>Support Services requirements* $</th>
<th>Other requirements* $</th>
<th>Total* $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interpretation and meeting servicing</td>
<td>97 200</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>97 200</td>
</tr>
<tr>
<td>Translation of documentation</td>
<td>69 000</td>
<td>24 000</td>
<td>152 900</td>
<td>42 600</td>
<td></td>
<td>4 000</td>
<td></td>
<td>288 500</td>
</tr>
<tr>
<td>Support Services requirements(^1)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4 000</td>
</tr>
<tr>
<td>Other requirements(^2)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>47 700</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>97 200</strong></td>
<td><strong>69 000</strong></td>
<td><strong>24 000</strong></td>
<td><strong>152 900</strong></td>
<td><strong>42 600</strong></td>
<td><strong>4 000</strong></td>
<td><strong>47 700</strong></td>
<td><strong>437 400</strong></td>
</tr>
</tbody>
</table>

\(^*\) - at US$ 1=CHF 0.962

Total conference servicing requirements (inclusive of 13% programme support costs)

A. Non-conference servicing requirements* 
B. Programme support costs @ 13% over B

Subtotal | 233 100 |
Programme support costs @ 13% over B | 30 300 |
Subtotal B | 263 400 |

Grand total (rounded) A+B | 700 800 |

\(^1\) Sound technician/recording (2 x 5 days) $4,000.
\(^2\) Rental of PC, printer and flash disk $200; Secretary (2 x 7 days) $5,800; Editors (7.5 days) $5,400; Documents distribution officer (1 x 5 days) $2,100; Dedicated assistance provided for accounting services and administration of financial resources $34,200.